

Elk Grove Associate Feedback  
School: Irene B. West ES  
Associate: Dennis King

**Visit 1: 10/11/2016**

**What was accomplished?**

Information was shared regarding the school's progression in the PLC process. We discussed helping teams focus on rigor and establish short term team SMART goals. A rigor and team goal process was shared with the principal for our next meeting.

**What are the next steps?**

Teams will share their short term SMART goals and examples of rigor at our next meeting on December 14.

**Visit 2: 12/14/2016**

**What was accomplished?**

The leadership team meeting focused on formative assessment, learning targets and rigor. The conversation allowed teachers to reflect on their current practice and requested additional information for session 3. The new interim principal was very supportive and we developed a schedule for session 3 and I provided a few tools to help teams unpack a standard and discuss rigor. The teachers were very supportive and interested in doing this work, though it's a slight change from their long prior principal's focus.

**What are the next steps?**

In session three I will be meeting with teacher teams from all grade levels. Teams will be working on a specific standard and identifying learning targets and enrichment for to enhance the formative assessment and intervention process at West. A second interim principal will be onsite and prior information will be shared in advance regarding visit #3.

**What homework was assigned?**

Essential standard learning target and rigor tools were shared with each team to begin the process prior to visit #3.

**Visit 3: 2/9/2017**

**What was accomplished?**

The day was divided into 90 minute blocks and I was able to meet with, grades 5/6, grades 3/4, grades 1/2 and TK/K teachers throughout the day. This was my first opportunity to meet with the faculty throughout the day. The focus was on the effective use of formative assessment and student involvement in the classroom. The faculty were very receptive to the process as we discussed focusing on a curriculum standard vs. a general skill such as multiplication facts. I provided examples for each level of student involvement and student tracking of their own progress based upon formative assessment practice. The concepts were well received (with new learning\_) and the faculty was able to identify a few areas they may modify moving forward in their teams.

**What are the next steps?**

In our next meeting the teachers will bring a content standard and we'll discuss how to unpack the standard and develop formative assessments based upon the instructional cycle. The teams are planning to bring work completed and share areas of success and challenges in order to refine their process moving forward.

**What homework was assigned?**

None assigned

**Visit 4: 3/30/2017**

**What was accomplished?**

I met with teacher teams in grades 1, 2, 3, 5 and 6. The content varied as each team had a slightly different focus, however the identification of prerequisite skills and rigor for content standards, aligned to formative assessments were the topics for most teams. The teachers were professional and worked together to accomplish a few concepts for the start of next year.

**What are the next steps?**

The new principal would like to re-calibrate the PLC process at West. Approximately 60% of the staff will be new and a revised look at the collaborative process will be explored. In addition, there's a need to revise the mission, vision and collective commitments for the staff moving forward. It is anticipated that most of the new staff members will not be exposed to the PLC process and most if not all of the guiding coalition will be new.

**What homework was assigned?**

None.