

Elk Grove Associate Feedback
School: William Daylor HS
Associate: Paul Farmer

Visit 1: 10/12/2016

What was accomplished?

We discussed how PLC will need several modifications from the commonly understood design and structures of a "Typical" PLC. All teachers are singleton teachers and some teach more than one content area. Students come and go at different times of the day and as soon as they earn enough credits to leave they are gone. The school is for credit recovery with a fluid entry and exit plan for any student. They have already agreed as a campus their primary focus will be on reading skills across the curriculum.

What are the next steps?

They are working on modifications to their schedule to provide time during the contract time to identify essential skills in reading, create commonly formatted assessments, unpack standards and write student friendly statements based on the essential skills. They have identified the steps to take and drafted timelines to achieve the needed steps. My next visit will include details on assessment development.

What homework was assigned?

Review the timeline plan of action with the staff and implement, the dates mentioned below are only suggested, they may be moved up or back. This part of the roll-out plan to staff that includes but is not limited to: Introduction and clarity of PLC – Oct 20, Select an article, read and prepare a paragraph on your perception of what this could look like on our campus, Nov 3, Content of focus – Already in Place Done Essential skill identification, Dec 1 Unwrap the essential skills, Dec 1 Write student friendly statements based on the essentials, Dec 1

Visit 2: 12/8/2016

What was accomplished?

As requested, I shared several articles and research resources in regards to building relationships between teachers and students and the value of such an effort. When I arrived, Ms. Whiteside, presented a plan of action to move her school forward as a PLC. We reviewed the plan of action and applied timelines to each step. We discussed details of the individual steps in the plan to move the school forward as a PLC.

What are the next steps?

Ms. Whiteside agreed the timelines in the plan are a good idea and between now and my return on February 23, 2017, she is going to do her best to stick to the timelines. I will contact her a month prior to my return to discuss our next steps. We agreed, she may have more questions as she progresses through her plan of action.

What homework was assigned?

Execute the current plan of action

Visit 3: 2/23/2017

What was accomplished?

Ms. Whiteside has developed a plan to change the master schedule to include bi-weekly collaboration time focused on the 4 questions of a PLC. This schedule will be in place starting March 13.

We discussed ideas on setting up some product expectations at the end of each collaboration day. Specifically we discussed Essential Skill Identification, Assessment Development, Team Scoring and Reviews of Student Work, PBIS Action Plans, and Restorative Justice Action Plans (PBIS and Restorative Justice are district initiatives)

What are the next steps?

Starting on May 13, Ms. Whiteside will start clarifying specifics of how a PLC functions and why it is important to be a PLC.

I will return with activities for Essential skill identification and assessment materials for Ms. Whiteside to use with her teacher teams.

Ms. Whiteside is planning on introducing formative assessments in or before May 2017

What homework was assigned?

Continue with the ground work for the schedule change. Provide clarity for the teachers with expected outcomes of the collaboration time.

Visit 4: 5/16/2017

What was accomplished?

We reviewed details and handouts Ms. Whiteside is considering using with her staff before the year ends and more focused on starting next year. Specifics we covered include Rich Smith's instructional cycle, a selection process for essential skills, record keeping of essential skills, learning targets in the essential skills, unwrapping skills, student friendly statements, assessment alignment and development and concluded with SMART goal development based on assessment results.

What are the next steps?

Ms. Whiteside will be meeting with the instruction coach to continue refinement on their plan of action for implementation.

What homework was assigned?

N/A No Follow up date